

## INDIVIDUAL CABINET MEMBER DECISION-MAKING

### RECORD OF DECISION

#### PART A

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Changes to the Handypersons Service
Decision-maker	Cabinet Member for Housing and Modernisation
Earliest date when decision can be taken	11 October 2019
Key decision – Yes/No?	Yes
Date published on forward plan	1 August 2019
Date sent to cabinet member	3 October 2019
Recommendation	1. That Cabinet Member for Housing Management and Modernisation notes the contents of this report and approves the increase in fees and charges for the Handyperson Service.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	David Hodgson, Director of Asset Management
Report author (Name and job title)	Mike Scarlett, Private Sector Housing & Adaptations Manager
Contact Number	02075251343

#### PART B

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>
As per report

<b>REASONS FOR DECISION</b>
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**REASONS FOR DECISION**

*As per report*

**ALTERNATIVE OPTIONS  
CONSIDERED**

*As per report*

**REPRESENTATIONS RECEIVED**

*None*

**ADDITIONAL ADVICE RECEIVED**

*None*

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

*None*

## DECLARATION

I approve/~~reject the recommendations set out in the report.\*~~

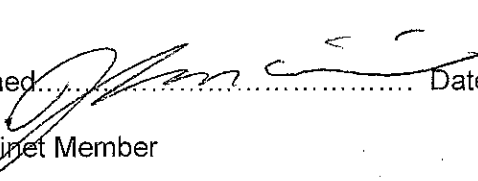
or

~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.......... Dated 11/10/19.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.